

BOARD MEETING, JANUARY 6, 2009

The Milford Municipal Utilities Board of Trustees met in regular session on Tuesday, January 6, 2009 at 6:00 PM in the Board Room. In attendance were Board Members Tom Cooper, Jim Studer, Don Olsen, Steve Feld, Keith Wurtz; Manager Robert Sewell; and Board Secretary Joyce McCrea. Visitors were David Coleman and Marvin Van Tilburg.

Chairman Studer called the meeting to order. The agenda, minutes and financial statements were approved as presented. The following bills were approved for payment:

Harold K Scholz Company	Electric Improvement Project	124,022.20
Mueske Electric	Electric Improvement Project	26,542.05
David Coleman	End of Year Bonus	369.40
Jim A Bockman	End of Year Bonus	369.40
Joyce McCrea	End of Year Bonus	369.40
Linda Bronson	End of Year Bonus	369.40
Markham Hale	End of Year Bonus	369.40
Marvin Van Tilburg	End of Year Bonus	369.40
Robert W Sewell	End of Year Bonus	369.40
Melvin Berryhill	End of Year Bonus	230.88
AFLAC	AFLAC Payable	343.00
Eric Bilney	Rebate – Rental Property	112.50
Iowa Lakes Electric Cooperative	Power	546.20
NIMECA	Power – 11/08	31,057.22
Athens Real Estate	Rebates – Boji Junction	3,462.50
MMU – Investment Fund	Transfer of Funds – 12/08	14,500.00
MMU – Medical Insurance Fund	Cafeteria Transfer – 12/08	230.00
Postmaster – Milford	Postage	544.51
Principal Financial Group	Employees Benefits	248.99
United Parcel Service	UPS Charges	73.06
Wellmark	Medical Insurance – 1/09	4,425.10
United Community Bank	Loan Payments – 1/09	59,927.55
Don Olsen	Trustees' Fee	230.88
Jim Studer	Trustees' Fee	230.88
Keith Wurtz	Trustees' Fee	207.79
Steve Feld	Trustees' Fee	230.88
Tom Cooper	Trustees' Fee	230.88
Treasurer – State of Iowa	Sales Tax – 11/08	6,577.00
Department of Energy	Power – 11/08	24,337.65
Interstate Power & Light Co.	Sutherland Project	4,788.92
MidAmerican Energy	Neal #4 Deposit	24,000.00
Payroll	December	19,248.46
Internal Revenue Service	Payroll Taxes – 12/08	7,199.85
IPERS	Employees Retirement Fund – 12/08	2,840.26
Alicia Gamache	Refund – Paid Bill in Error	5.62
Alltel	Telephone Expense	127.49
American Water Works	Publication	498.00

Arnold Motor Supply	Truck Expense	160.52
Black Hills Energy	Gas	252.98
Bomgaars	Clothing Allowance	177.77
Brown Supply Co.	Distribution Expense	33.48
Burmeister Electric	Inventory	6,708.90
Buy-Rite Foods	Supplies	84.31
Campus Cleaners	Building Maintenance	95.29
City of Milford	Garbage Collections – 12/08	10,948.85
City of Milford	Sanitation & Bldg. Maintenance	588.08
Cornell Abstract Co.	Subscription	120.00
DGR & Associates	Engineering	6,189.37
Electrical Materials Co.	Underground, Tools, Bldg Maintenance	159.29
Green Plains Grain Company	Truck Expense	525.06
Hawkins	Chemicals	958.97
Hy-Vee	Director's Expense	26.75
Iowa Assn of Municipal Utilities	Sub-Contractor	749.10
IA Lakes Corridor of Opportunity	Community Development	2,000.00
Iowa Utilities Board	Legal/IUB	423.90
Jim Bockman	Clothing Allowance	72.90
John's Tire Service	Truck Expense	38.60
Keith's Carpet Cleaning	Building Maintenance	64.20
KUOO	Community Development	100.00
Mangold Environmental Testing	Lab/Outside Testing	112.00
MidAmerican Energy	Wheeling	11,380.04
Milford Commercial Club	2009 Dues	50.00
Milford Electric	Plant Equipment Maintenance	494.35
Milford Municipal Utilities	Power	2,141.52
Milford Welding	Fire Hydrant Maintenance	15.67
MMU – Investment Fund	Sewer Collections – 12/08	7,736.25
MMU – Consumers Fund	Interest – 12/08	80.38
Motor Inn of Spirit Lake	Truck Expense	77.57
NIMECA	Employees Benefits & Legal/Sutherland	390.58
Perkins	Director's Expense	916.67
Pitney Bowes	Postage Machine Rental	159.00
Qwest	Telephone Expense	232.74
R & D Industries, Inc.	Scada System	1,003.13
Robert W Sewell	Repair of Drill & Travel	172.13
St Lukes Center	Legal/DOT Physical	36.00
Stein Law Office	Legal/Attorney	70.00
Storey Kenworthy	Office Supplies	127.21
T & R Electric	Inventory	4,000.00
The Des Moines Register	Legal/Publications	174.82
Treasurer – State of Iowa	State W/H Taxes – 12/08	955.00
Truck Equipment, Inc.	Truck Expense	166.07
True Value – Milford	Statement – 12/08	320.53
Upper Des Moines Opportunity	Return Heating Assistance	450.00
Utilities Plus energy	Switch Gear	6,516.30

White Mountain Technology UTB Kits 3,014.63

Jim Studer was reappointed as Chairman and Steve Feld as Vice Chairman.

Olsen/Wurtz made the motion to set salaries effective with the payroll ending 1/9/09 as follows: Robert Sewell - \$68,355 per year; Joyce McCrea - \$48,180 per year; David Coleman - \$54,180 per year; Marvin Van Tilburg - \$22.25 per hour; Mark Hale - \$22.25 per hour; Jim Bockman - \$21.00 per hour; Linda Bronson - \$16.50 per hour; and Mel Berryhill - \$13.00 per hour. Roll call vote was taken. Ayes – Olsen, Wurtz, Studer, Feld. Nays – Cooper. Motion carried. Coleman and Van Tilburg excused themselves.

Upon the recommendation of the engineers, Feld/Olsen made the motion to approve Pay Estimate #2 to Mueske Electric for the Electric Distribution Improvement 2008-09 in the amount of \$43,905.20. Roll call vote was taken. Ayes – Cooper, Olsen, Wurtz, Studer, Feld. Nays – none. Motion carried.

Cooper/Feld made the motion to enter into a contract with DeWild Grant Reckert & Associates Company for the Arc-Flash Assessment Study at an approximate cost of \$28,000. Motion carried unanimously.

The discussion on the Sutherland Project was tabled, as DNR's permits have not been issued.

Feld introduced the following Resolution entitled 'RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$7,500,000 ELECTRIC REVENUE CAPITAL LOAN NOTES, SERIES 2009, OF MILFORD, IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF', and moved that the same be adopted. Wurtz seconded the motion to adopt. The public hearing will be held on February 9, 2009, at 6:00 PM in the west side of the Community Center. The roll was called and the vote was. Ayes – Cooper, Olsen, Wurtz, Studer, Feld. Nays – none. Motion carried.

Cooper/Olsen made the motion to have Ziegler Power Systems perform the megohmmeter testing and engine/generator inspection and adjustment on three of the generators at an approximate cost of \$2,608 per generator. Motion carried unanimously.

Items discussed under the manager's report were:

- Perkins's bill
- The usage and rate category charts were reviewed.
- The power cost adjustment for January is 15% credit.
- Algona Municipal Utilities will be a member of NIMECA February 1, 2009.
- New transformer will be on line Wednesday, January 7th.
- One valve at the water plant has been sent in for repair.

Feld/Wurtz made the motion to adjourn the meeting. Motion carried unanimously. The next regular meeting of the Board of Trustees will be held on Monday, February 9th in the west side of the Community Center.

Jim Studer, Chairman

Joyce McCrea, Board Secretary