

BOARD MEETING, APRIL 6, 2009

The Milford Municipal Utilities Board of Trustees met in regular session on Monday, April 6, 2009 at 6:00 PM in the Board Room. In attendance were Board Members Jim Studer, Tom Cooper, Don Olsen, Keith Wurtz, Steve Feld; Manager Robert Sewell; and Board Secretary Joyce McCrea.

Chairman Studer called the meeting to order. The agenda, minutes, and financial statements were approved as presented. The following bills were approved for payment:

Treasurer – State of Iowa	Sales Tax – 2/09	7,442.00
Internal Revenue Service	Payroll Taxes – 3-09	6,225.36
Payroll	March	19,234.90
NIMECA	Power	64,918.61
Department of Energy	Power	29,608.67
MidAmerican Energy	Neal #4 Deposit	19,000.00
Green Plains Grain Co.	Truck Expense	401.95
AFLAC	AFLAC Payable	343.00
Iowa Lakes Electric Cooperative	Power	455.21
Principal Financial Group	Employees Benefits	260.08
United Parcel Services	UPS Charges	32.63
Wellmark	Medical Insurance – 4/09	4,425.10
Black Hills Energy	Gas	40.10
MMU – Investment Fund	Transfer of Funds – 3/09	10,000.00
MMU – Medical Insurance Fund	Cafeteria Transfer – 3/09	250.00
Postmaster – Milford	Postage – 3/09	544.51
United Community Bank	Loan Payments	59,927.55
Don Olsen	Trustee's Fee	207.79
Jim Studer	Trustee's Fee	207.79
Keith Wurtz	Trustee's Fee	207.79
Steve Feld	Trustee's Fee	207.79
Tom Cooper	Trustees' Fee	207.79
ABM Equipment & Sales	Truck Expense	34.75
Alltel	Telephone Expense	126.69
American Public Power Assn.	2009 Deed Dues	207.81
Arnold Motor Supplies	Truck Expense, Small Tools, Engine	391.61
B.C. & T. Bunn	Cat Generator	2,411.57
Black Hills Energy	Gas	38.17
Brown Supply Company	Water Distribution Expense	53.96
Buy Rite Foods, Inc.	Supplies	48.94
Campus Cleaners	Building Maintenance	138.40
City of Milford	Garbage Collections – 3/09	11,103.94
City of Milford	Office Maintenance & Sanitation	527.05
Dakota Riggers & Tools	Small Tools	349.52
DGR & Associates	Engineering	1,970.50
Dickinson County News	Publications & Subscription	235.28
Ditch Witch – Iowa, Inc.	Locator, Trencher, Flat Trailer	3,176.16
Electrical Materials Company	Street Light & Distribution Maintenance	213.01

Excel Auto Body	Truck Expense	179.23
Green Plains Grain Company	Truck Expense & Fuel	4,952.26
Hach Company	Lab/In House Testing	938.41
Hy-Vee Accounts Receivable	Underground Distribution Expense	4.59
Iowa Assn. of Municipal Utilities	Sub-Contractor & CEU's	759.10
IPERS	Employees Retirement Fund	2,806.40
Kapp's Fire Extinguisher	Truck Expense	107.54
L & D Upholstery	Truck Expense	125.00
Laser Car Wash	Truck Expense	55.00
Lawson Products, Inc.	Truck Expense	159.53
Mangold Environmental Testing	Lab/Outside Testing	196.00
Marchand Plbg & Htg	Building Maintenance	541.31
Milford Commercial Club	Community Development	100.00
Milford Municipal Utilities	Power & Sanitation	2,576.87
MMU-Investment Fund	Sewer Collections – 3/09	8,271.78
MMU-Consumers Fund	Interest – 3/09	35.11
Municipal Supply, Inc.	Inventory	4,606.23
NIMECA	Employees Benefits & Legal	179.53
Postmaster – Milford	Bulk Mailing Permit	180.00
Qwest	Telephone Expense	218.59
R & D Industries, Inc.	Computer – R&M	1,688.93
Roger's Auto & Tire	Truck Expense	1,258.04
Saf-T-Flo	Plant Equipment Maintenance	319.25
Stein Law Office	Legal/Attorney	300.84
Storey Kenworthy	Office Supplies	801.95
Stuart C Irby Co.	Safety Equipment Expense	56.84
Treasurer – State of Iowa	State W/H Taxes	1,228.00
Treasurer – State of Iowa	Use Tax – 1 st Qtr/2009	491.00
True Value – Milford	Statement – 3/09	174.72
Web Graphic	Office Supplies	246.10
White Mountain Technology	UTB Forms & Envelopes	2,432.49

Feld/Olsen made the motion to purchase NOx allowances for approximately \$22,950. Motion carried unanimously.

Olsen/Wurtz made the motion to purchase an earth ground clamp meter for approximately \$1,530.10 with the funds being withdrawn from the electric safety equipment account. Motion carried unanimously.

Feld/Wurtz made the motion to transfer \$1,000 per month into a diesel generator maintenance account starting in May 2009 and every five years to have an engine/generator inspection. Motion carried unanimously.

Based on the engineer's recommendation, Olsen/Cooper made the motion to increase electric rates 3% a year for the next two years, starting with the June 20, 2009 readings. Motion carried unanimously.

The relay upgrades and SCADA were tabled for final figures.

Items discussed under the manager's report were:

- Joint Council/Board Meeting will be on Monday, April 20, 2009 at 6:30 PM in the Board Room.
- NIMECA Picnic will be held on Thursday, August 13th.
- Cooper and Wurtz volunteered to serve on the committee for the Pavement/Utility Management.
- Staff reported that a breaker at Neal #4 needs to be replaced and MMU approximate cost will be \$1,700.
- No check was issued to Virginia Transformer and they are rectifying the situation at no cost to MMU.
- Usage charts were reviewed and PCA is (9%).
- Staff reported that the NIMECA annual meeting will be held Tuesday, April 14th. Robert W Sewell is the authorized representative and the Chairman of the Board is the alternate representative.
- Pre-construction meeting with Kidd will be held Monday, April 13th.

Olsen/Wurtz made the motion to adjourn the meeting. Motion carried unanimously. The next regular meeting of the Board of Trustees will be on Monday, May 4, 2009 at 6:00 PM in the Board Room.

Jim Studer, Chairman

Joyce McCrea, Board Secretary